

**COURT OF COMMON PLEAS  
SANDUSKY COUNTY, OHIO  
JUVENILE DIVISION**

In the Matter of:

\_\_\_\_\_  
Child's Name

I.D. No.  
Case No.

**PRAECIPE FOR SUBPOENA**

Issue a subpoena to the following person:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

to appear as a witness in the above case on the \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, at \_\_\_\_\_ a.m. / p.m.

Does the witness need to bring anything to the court hearing?  No  Yes. If so what does the  
witness need to bring? \_\_\_\_\_

Send service by:

Certified Mail, Return Receipt Requested.

Sandusky County Sheriff/\_\_\_\_\_ County Sheriff by:

Personal Service  Residential Service

**\*\*Note\*\*** You may be responsible for the Sheriff fees.

Other (specify) \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number